**When, Where, Why &**

**How It Happened**

Club Accident Report

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| State | |  | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | |
| Association/Federation | | | | | | |  | | | | | | | |
|  | | | | | | | | | | | | | | |
| Club | |  | | | | | | | | | | Date of Accident | |  |
|  | | | | | | | | | | | | | | |
| Club Officer | | | |  | | | | | | | Telephone | |  | |
|  | | | | | | | | | | | | | | |
| Location of Accident | | | | | |  | | | | | | | | |
|  | | | | | | | | | | | | | | |
| **Was the accident reported to the facility where the accident occurred?** Yes       No | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | |
| Name of Injured Person | | | | | | | |  | | | | | | |
| Address | | |  | | | | | | | | | | | |
|  | | | | | | | | | | | | | | |
| Member of | | | |  | | | | | | | | | Club | |
|  | | | | | | | | | | | | | | |
| Nature of Injury | | | | |  | | | | | | | | | |
|  | | | | | | | | | | | | | | |
| Description of Accident | | | | | | | | -------------------------------------------------------------------------------------------- | | | | | | |
|  | | | | | | | | | | | | | | |
| When & Where was treatment given | | | | | | | | | | ------------------------------------------------------------------------------ | | | | |
|  | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | |
| Name & Address of Witness: --------------------------------------------------------------------------------------------------- | | | | | | | | | | | | | | |
| **1**. |  | | | | | | | | | | | | | |
| 2. |  | | | | | | | | | | | | | |
| 3. |  | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | |
| Signed | | | | | | | | |  | | | | | |
| Telephone | | | | | | | | |  | | | | | |

PLEASE COMPLETE THIS FORM WITHIN 48 HOURS OF AN ACCIDENT AND SEND TO:

Your Federation / Association Insurance Chairman

UPON RECEIPT OF THIS ACCIDENT REPORT A CLAIM FORM WILL BE MAILED TO THE CLUB.